

16-19 Bursary Application 2021-2022

Please return to:

By email: finance@laetottenham.ac.uk or by post: Finance Department (M07), London Academy of Excellence Tottenham, Lilywhite House, 780 High Road, N17 0BX. Please include all evidence in support of your application. This form should be returned to the school by Friday 17th September 2021

Name:	
Tutor Group:	Email:



Please tick the box to indicate which Bursary you are applying for:

Bursary A For students who are in defined vulnerable groups.

Bursary B For students who are eligible for free school meals.

Bursary C This is for students who have a **gross** annual household income of below £22,000 (excluding Housing Benefit). Parents/guardians must tick the box below.

By ticking this box you are *confirming* that the **GROSS TOTAL** household income is less than £22,000.

Eligibility details and the evidence required to qualify for each bursary is given in detail overleaf.

The bursary fund is designed to prevent barriers to learning so the funds should be spent on your education. These are split into payments for the following: Transport, books or equipment, meals or “other” requests.

Signature:

Date:

To be completed by LAE Tottenham staff:

I confirm that I have assessed a claim from the above student and that they qualify for the following bursary:

Bursary A	Evidence seen		Effective from	
Bursary B	Evidence seen		Effective from	
Bursary C	Evidence seen		Effective from	

Finance Department Approval

Date

Other information and eligibility criteria:

The '16-19 Bursary Fund' is designed to help support those young people who face the *greatest* barriers to continuing in education post-16. The funding provides individuals who meet the personal eligibility criteria. By making this application you are confirming that these criteria are satisfied and are true and accurate. You must understand that the funds are limited and will be issued on a first come, first served basis.

Bursary A:

Person Eligible	Evidence Required
Young person in care	Written confirmation from local authority
Young Person who is a care leaver	Written confirmation from local authority
Young person in receipt of their own Income Support	Benefits agency letter
A person on Universal Credit/ESA and Disability Living Allowance and Personal Independence Payments	Benefits agency letter

Bursary B:

The bursary amount varies based upon the number of successful applications in a given term.

Person Eligible	Evidence Required
Student in receipt of free school meals	Eligibility checked by school as part of Free School Meal application process or copy of previous free school meal entitlement plus benefit awards letters
Income Support	Benefits Agency Letter
Income-based Jobseekers Allowance	Benefits Agency Letter
Income-related Employment and Support Allowance(ESA)	Benefits Agency Letter
support under part VI of the Immigration and Asylum Act 1999	Benefits Agency Letter
the guaranteed element of State Pension Credit	Benefits Agency Letter
Child Tax Credit (provided they are not entitled to Working Tax Credit and have an annual gross income of no more than £16,190, as assessed by Her Majesty's Revenue and Customs (HMRC))	Benefits Agency Letter
Working Tax Credit run-on – paid for 4 weeks after one stops qualifying for Working Tax Credit	Benefits Agency Letter
Universal Credit with net earnings not exceeding the equivalent of £7,400 pa (after tax and not including any benefits you get)	Benefits Agency Letter
If from a previous school the parent was receiving Universal Credit and the student was eligible to receive free school meals	Copy of previous Free School Meal entitlement letters and prior Benefits Agency Letter

Bursary C:

Important: To be eligible for this bursary your **gross** total household income must be £22,000 or below (excluding housing benefit).

The bursary amount varies based upon the number of successful applications in a given term.

Person Eligible	Evidence Required
Gross annual total household income below £22,000(excluding housing benefit)	Parent's P60 or 3 months' current parental wage slips
Household claiming Income support	Benefits agency letter
Household claiming Universal Credit	3 months' Universal credit Awards
Support under Part VI of the Immigration and Asylum Act 1999	Benefits agency letter
Child Tax Credit and/or Working Tax Credit	Latest Credit Notice and P60

Additional in-kind payments may also be awarded in special circumstances where a student is facing significant barriers to continuing their Post-16 studies. In this case, please write to the Finance Department (finance@laetottenham.ac.uk) explaining the circumstances and support required.

IMPORTANT CONDITIONS:

The school reserve the right to stop payments immediately should a student's **attendance** or **behaviour** fall below the standard expected by LAE Tottenham.