

## PRIVACY NOTICE

### *Students*

#### **Privacy Notice – General Data Protection Regulation (EU) 2018**

We, The London Academy of Excellence Tottenham, are a data controller for the purposes of the General Data Protection Regulation (EU) 2018. We collect information from you and may receive information about you from your previous school. We hold this personal data and use it to:

- Support your teaching and learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well your school is doing.
- Support your progression to employment and Further and Higher Education

This information includes your contact details, national curriculum assessment results, attendance information and personal characteristics such as your ethnic group, any special educational needs and relevant medical information. On enrolment we will be provided with your unique learner number (ULN) by the Learning Records Service and may also obtain from them details of any learning or qualifications you have undertaken.

***We will not give information about you to anyone outside the School without your consent unless the law and our rules allow us to.***

We are required by law to pass some information about you to the Department for Education (DfE) as well as The Information Authority and, in turn, this will be available for the uses of the Local Authority and OfSTEd.

LAE Tottenham works closely with its principal education sponsor, Highgate School and its partner schools (<https://www.laetottenham.ac.uk/page/?title=Partner+Schools&pid=25>) to provide educational opportunities for its students. To facilitate this, basic details such as students' names, school email addresses and subject choices may be shared with these schools to allow them to provide these opportunities to LAE Tottenham students.

If you would like to see a copy of the information about you that we hold and/or share, please contact the Data Protection Officer.

If you require more information about how the Local Authority (LA) and/or DfE store and use your information, please go to the following websites:

- <http://www.haringey.gov.uk>
- <http://www.education.gov.uk/researchandstatistics/datatdatam/b00212337/datause>
- [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/308503/ILRSspecification2014\\_15Appendix\\_F\\_April2014\\_v2b.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/308503/ILRSspecification2014_15Appendix_F_April2014_v2b.pdf)
- Public Communications Unit

Department for Education  
Sanctuary Buildings  
Great Smith Street  
London  
SW1P 3BT

Website: <http://www.education.gov.uk>  
email: <http://www.education.gov.uk/help/contactus>  
Telephone: 0370 000 2288

- [www.gov.uk/government/publications/sfa-privacy-notice](http://www.gov.uk/government/publications/sfa-privacy-notice)
- Richard McGowan  
Head of Information Management  
Ofsted  
Aviation House  
125 Kingsway  
London  
WC2B 6SE  
Email: [Data.Security@ofsted.gov.uk](mailto:Data.Security@ofsted.gov.uk)

We are required by law to pass on certain information to the provider of youth support services in the local area. This is the local authority support service for young people aged 13 to 19 in England. We must provide the address of you and your parents (and your date of birth) and any further information relevant to the support services' role. For the purposes of safeguarding and wellbeing we also share information with various charities and organisations that exist within local communities helping to support and safeguard young people, a full list of which can be obtained from the safeguarding team.